

Glossary of commonly used acronyms

Acronyms

Full Title

Description

ADHD	Attention Deficit Hyperactive Disorder	ADHD (sometimes referred to as ADD for those without hyperactivity) is thought to be a neurological disorder, always present from childhood, which manifests itself with symptoms such as hyperactivity, forgetfulness, poor impulse control and distractability. In neurological pathology, ADHD is currently considered to be an unrelenting and chronic syndrome for which no medical cure is available.
Area SENCo	Area Special Educational Needs Coordinator	These are trained teachers who are experienced in working with young children up to school age who have special educational needs and with their families
ASD	Autistic Spectrum Disorder	Is a behaviourally defined syndrome characterised by communication impairments, social interaction problems and unusual interest patterns and/or stereotyped behaviour
BEEL	Baby Effective Early Learning	Is a programme of supported self evaluation and improvement for all settings that provide early years education and care for young children 0-3 years.
BSED	Behaviour, Emotional and Social Difficulties	Formerly EBD
BTEC	Business and Technical Education Council	A national body which validates vocational courses, generally Ordinary or Higher National Certificates or Diplomas and now NVQs and GNVQs.
C & G	City and Guilds	Examination Board
C2L	Care to Learn	Government funded initiative to pay childcare costs for children whose parents are under 20 when returning to school or undertaking training
CACHE	Council for Awards in Children's Care and Education	Examination Board
CAF	Common Assessment Framework	Framework to assist in obtaining services for families in need of input from two or more agencies

CC	Children's Centre	Providers of intergrated services for families and young children 0-5. Children Centres are not schools but may be located on school premises. Centres range from information points to establishments with full day care provision. We have a total of 50 Children's Centres in our county = 3 x Phase 1, 28 x Phase two and 19 x Phase 3
CCF	Northamptonshire Childminding Network "Children Come	Quality Assurance Scheme for childminders who wish to provide specialist services
CD	Creative Development	Area of Learning and Development within the Early Years Foundation Stage Framework has 4 aspects
CDC	Child Development Centre	Multi disciplined team centre, offering opportunities for professionals to work cooperatively to support individual child. Assessment facility
CLL	Communication, Language and Literacy	Area of Learning and Development within the Early Years Foundation Stage Framework has 6 aspects
CM	Childminder	A Person whi has registered with Ofsted to provide care for children on domestic premises
CPD	Continuing Professional Development	Any kind of training that is used to enhance development in your field of expertise
CRB	Criminal Record Bureau	The CRB service enables organisations in the public, private and voluntary sectors to make safer recruitment decisions by identifying candidates who may be unsuitable for certain work, especially that involve children or vulnerable adults
CTC	Childcare Tax Credit	Child Tax Credit (CTC) and Working Tax Credit (WTC) were introduced in April 2003 and replaced Working Families' Tax Credit, Disabled Person's Tax Credit and Children's Tax Credit, as well as some other forms of financial support for families with children. WTC also extended in-work financial support to families without children or a disability.
CWDC	Children's Workforce Development Council	Aims to improve the lives of children and young people
CYPS	Children and Young People's Service	Services for children, young people and their families
DCSF	Department for Children Schools and Families	Now obsolete and replaced by Department for Education

DfE	Department for Education	Government department with responsibility for infant, primary and secondary education. Legislation about the secure storing and sharing of personal information
DPA	Data Protection Act	
DT	Design Technology	Is the study of the production of man-made objects.
DV	Domestic Violence	Any incident of threatening behaviour, violence or abuse (psychological, physical, sexual, financial or emotional) between adults who are or have been intimate partners or family members, regardless of gender or sexuality.
DW	Development Worker	Worker who support and advise childminders
EAL	English as an Additional Language	English as an Additional Language: English taught to people who have moved to an English-speaking country and whose first language is not English, especially schoolchildren. EAL can also refer to English taught to all people whose first language is not English.
eCAF	Electronic Common Assessment Framework	See CAF This is the electronic form of a CAF
ECaT	Every Child a Talker	Is designed to help you and your colleagues create a developmentally appropriate, supportive and stimulating environment in which children can enjoy experimenting with and learning language
ECM	Every Child Matters	A Government initiative following the Victoria Climbié case, focusing on the five key outcomes of Be Healthy, Stay Safe, Enjoy and Achieve, Make a Positive Contribution and Achieve Economic Wellbeing
ENT Consultant	Ear, Nose and Throat Consultant	Diagnose and treat any concern around ear, nose and throat. Give treatment, based in hospitals
EP	Educational Psychologist	Deals with all aspects of SEN. Focuses on child's learning and development. May test child's ability and will collate and advise report when child is gaining a statement.
ESL	English as a Second language	The study of English by nonnative speakers in an English-speaking environment
EYA	Early Years Action	This is the record of the Individual Learning Plan see IEP

EYA+	Early Years Action Plus	This is the record of the Individual Learning Plan see IEP but also involves other agencies
EYFS	Early Years Foundation Stage	EYFS sets the standards for learning, development and care for children from birth to 5 for all schools and early years providers in Ofsted registered settings. It provides an integrated approach to education and care.
EYP	Early Years Professional	is a professional status for practitioners at the Early Years Foundation Stage (ages 0 - 5), which is intended to be broadly equivalent to Qualified Teacher Status (ages 5 - 18). Introduced by the British government in 2007, via the Children's Workforce Development Council, EYPS courses require a degree, and include an assessment in an early years setting - either a placement or within the trainee's own early years workplace.
EYSP	Early Years Strategic Partnership	The partnership, which is an alliance of voluntary organisations, will aim to consolidate the early years sector and ensure that it is able to influence Government policy, according to 4Children, the charity that is leading the project.
FE	Further Education	Is for people over compulsory school age (currently 16 in England), which does not take place in a secondary school. It may be in a sixth-form college, a further education college or a higher education institution. Further education courses are generally up to the standard of GCE A-level or NVQ Level 3.
FIS	Family Information Service	This provides information and advice on childcare, activities and organisations throughout Northamptonshire
FSM	Free School Meals	The term free school meal refers to a meal that is provided to a child or young person during a school break that is paid for out of Government funding. For a child to qualify for a Free School Meal, their parent or carer must be receiving particular eligible benefits as stated by Government.

H&S	Health and Safety	Organised efforts and procedures for identifying workplace hazards and reducing accidents and exposure to harmful situations and substances. It also includes training of personnel in accident prevention, accident response, emergency preparedness, and use of protective clothing and equipment.
HMRC	HM Revenue and Customs	is a non-ministerial department of the UK Government responsible for the collection of taxes and the payment of some forms of state support.
HOE	Hospital and Outreach Education	Teacher who work with children on hospital wards or in their homes whilst on long term sick
HR	Human Resources	The department or support systems responsible for personnel sourcing and hiring, applicant tracking, skills development and tracking
ICO	Information Commissioners Office	Government body who charge a fee for registering for storage of information on IT equipment
ICT	Information and Communication Technology	is an umbrella term that includes any communication device or application, encompassing: radio, television, cellular phones, computer and network hardware and software, satellite systems
IEP	Individual Education Plan	For children with special education needs
JDH	John Dryden House	NCC Headquarters 8-10 The Lakes Northampton NN4 7YD 01604 236236
KUW	Knowledge and Understanding of the World	Area of Learning and Development within the Early Years Foundation Stage Framework has 6 aspects
LA	Local Authority	an administrative unit of local government.
LAC	Looked After Children	Children who are in the care of the local authority
LADO	Local Authority Designated Officer	The LADO is involved from the initial phases of an allegation against a person who works with children through to the conclusion of the case
LASI	Learning, Achievement and School Improvement Team	A unit within NCC, which gives general or subject advice to accredited childcare settings, develops and organises in service training programmes

LD	Learning Difficulties	Learning disability (sometimes called a learning disorder or learning difficulty), is a disorder in which a person has difficulty learning in a typical manner, usually caused by an unknown factor or factors
LSCBN	Local Safeguarding Children Board Northampton	Are the key statutory mechanism for agreeing how organisations working with and providing services for children will co-operate to safeguard and promote the welfare of children and to ensure the effectiveness of the work done for that purpose.
NCA	Northamptonshire Childminding Association	A Charity organisation which is run by a management committee of working childminders to Advise, support and provide guidance in reference to all aspects of childminding in Northamptonshire.
NCC	Northamptonshire County Council	A county council is an organization which runs local government in a county in Britain.
NCMA	National Childminding Association	Is the professional body which nationally represents childminders and works with all political parties to promote registered childminders.
NM	Network Member	Member of a quality assured network i.e. Northamptonshire "Children Come First" Network
NNEB	National Nursery Examination Board	Examination Board
NVQ	National Vocational Qualifications	Are qualifications for work, defined within the NVQ Framework. There is always a significant element of work experience involved. They are awarded by bodies such as BTEC.
Ofsted	Office for Standards in Education	The body which arranges and sets standards for childcare settings and schools.
OT	Occupational Therapist	Deals with all aspects of 'life' skills will provide physical aids when appropriate
PB training	Protective Behaviour	is a practical and down to earth approach to personal safety. It is a process which can also be used as a programme if needed.
PCT	Primary Care Trust	Will work with local authorities and other agencies that provide health and social care locally to make sure that your local community's needs are being met.
PD	Physical Development	Area of Learning and Development within the Early Years Foundation Stage Framework has 3 aspects

PD	Physical Disabilities	Thus disability is a complex phenomenon, reflecting an interaction between features of a person's body and features of the society in which he or she lives."
PEAL		Supporting parents' engagement in their children's learning is an effective way to make a difference to children's lives and outcomes. To support practitioners to encourage and develop parental involvement in children's early learning,
Physio	Physiotherapist	Deals with physical aspects of the child's development
PI	Positive Images	Positive images of people often discriminated against.
PSED	Personal, Social and Emotional Development	Area of Learning and Development within the Early Years Foundation Stage Framework has 6 aspects
PSRN	Problem Solving, Reasoning and Numeracy	Area of Learning and Development within the Early Years Foundation Stage Framework has 3 aspects
PVI	Private, Voluntary and Independent	Non government organisation
QA	Quality Assured	A specific type of quality improvement, which provides recognition that an individual setting has made real progress against a set of agreed standards and has achieved an accredited level or stage.
QI	Quality Improvement	The process of raising the quality of experiences enjoyed by children and young people and their families in a whole setting. It is therefore a journey towards ever higher quality, involving teamwork, commitment and some thorough self examination of practice.
RAG	Red,Amber,Green	A way to catergoies
RCAT	Revenue and Customs Advice Team	Team to support you regarding all aspects of being self employed regarding records, expenses, allowances completing and submitting tax returns
SA	Self Assessment	Tax return that needs to be completed at the end of each financial year when self employed
SALT	Speech And Language Therapy	Focuses on receptive language, or the ability to understand words spoken to you, and expressive language, or the ability to use words to express yourself. It also deals with the mechanics of producing words, such as articulation, pitch, fluency, and volume.

SCR	Serious Care Review	Abuse or neglect of a child is known or suspected and either the child has died or the child has been seriously harmed and there is a cause as to the way in which the authority, their board partners or relevant persons have worked together to safeguard the child.
SEAL	Social and Emotional Aspects of Learning	Is the combination of learning diplomacy and truthfulness to interact with individuals or groups in a manner that contributes positively to members of society. The social aspect relates specifically to interaction with people (external). The emotional aspect relates to understanding and properly controlling one's emotions (internal). A proper combination and coordination of social and emotional development is critical to leading a purposeful, fulfilling life.
SEF	Self Evaluation Form	The self-evaluation produced by the provider and used in inspection and regulation is the written outcome of the continuous review and improvement process carried out by that provider.
SEN	Special Educational Needs	Has a legal definition, referring to children who have learning difficulties or disabilities that make it harder for them to learn or access education than most children of the same age.
SENCo	Special Educational Needs Coordinator	Person responsible for co-ordinating SEN provision
SLD	Severe Learning Difficulties	Learning disability is a diagnosis, but it is not a disease, nor is it a physical or mental illness. Unlike the latter, so far as we know it is not treatable
SW	Social Worker	Organised work intended to advance the social conditions of a community, and especially of the disadvantaged, by providing psychological counseling, guidance, and assistance, especially in the form of social services.
TAC	Team Around the Child	Team of professionals drawn together to provide support for a individual child
TAF	Team Around the Family	Team of professionals drawn together to provide support for a family

URL	Uniform Resource Locator - Website Address	A URL is the address of a specific Web site or file on the Internet. It cannot have spaces or certain other characters and uses forward slashes to denote different directories.
URN	Unique Reference Number	This is a unique reference number which is allocated to individuals on registering with Ofsted as Childcare providers.
USP	Unique Selling point	a characteristic of a product that can be used in advertising to differentiate it from its competitors
VI	Visual Impairment	is vision loss (of a person) to such a degree as to qualify as an additional support need through a significant limitation of visual capability resulting from either disease, trauma, or congenital or degenerative conditions that cannot be corrected by conventional means, such as refractive correction, medication, or surgery
VLE	Virtual Learning Environment	is a system designed to support teaching and learning in an educational setting
WAN	Wide Area Network	Is a computer network that covers a broad area (i.e., any network whose communications links cross metropolitan, regional, or national boundaries)
WLAN	Wireless Local Area Network	Is the linking of two or more computers without using wires
WR	Welfare Requirements	Welfare Requirements are set out on pages 19-40 of the Statutory Framework in the Early Years Foundation Stage pack and are universal and have to be met by all Ofsted-registered settings